

Beneficiary and Other Information

Estate or Trust Name:

EIN:

Beneficiary Information

Form for beneficiary information including fields for ID Number, Distributions if any, Name, Street address, City, Phone, U.S. only (State, ZIP), Foreign only (Province / State, Country, Postal code), and Email.

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Income

Estate or Trust Name:

EIN:

Wages & Salaries

Provide all copies of Form W-2

Employer Name	2024 Federal Wages	2023 Federal Wages

Retirement

Provide all copies of Form 1099-R

Payer Name	2024	2023

Miscellaneous Income

Provide all copies of Form 1099's

Payer Name	2024	2023

Dividend & Interest Income

Estate or Trust Name:

EIN:

Dividend Income

Provide all copies of Form 1099-DIV and other statements that report dividend income.

Account Number Payer Name	Ordinary Dividends	Tax-Exempt Dividends	2023

Interest Income

Provide all copies of Form 1099-INT, Form 1099-OID and other statements that report interest income.

Account Number Payer Name	Interest	Tax-Exempt Interest	2023

If any interest income listed above is from a seller-financed mortgage, provide the payer's ID number and address

Sale of Capital Assets

Estate or Trust Name: _____

EIN: _____

Sale of Capital Assets (including assets not reported on Form 1099-B)

Provide all brokerage statements

Description of Property	Date Purchased	Date Sold	Sales Price	Cost or Basis

Installment Sale Income

Description of property: _____

Date acquired _____ Date sold _____

2024 Prior years

Selling price	_____	
Mortgages assumed	_____	
Cost of property sold	_____	
Depreciation allowed	_____	
Commissions and expense of sale	_____	
Gross profit percentage	_____	
Interst received	_____	
Principal payments received	_____	

Property was sold to a related party

2024 Tax Organizer for Estates and Trusts General and Fiduciary Information

General Information

Estate or trust name		EIN	
In care of name		Entity name control	
Street address, city, state, and ZIP			

Yes No

Does the estate or trust file under a calendar year?
 If "No," what is the tax year begin date? _____ Tax year end date? _____

Type of entity (select all that apply):

<input type="checkbox"/> Decedent's estate	<input type="checkbox"/> Simple trust	<input type="checkbox"/> Complex trust
<input type="checkbox"/> Qualified disability trust	<input type="checkbox"/> Electing small business trust (ESBT)	<input type="checkbox"/> Grantor type trust
<input type="checkbox"/> Bankruptcy estate (chapter 7)	<input type="checkbox"/> Bankruptcy estate (chapter 11)	<input type="checkbox"/> Pooled income fund

If the entity is a decedent's estate, provide the following information.

Decedent's name _____
 SSN _____ Date of death _____

How many beneficiaries did the estate or trust have during the tax year? _____
 Date entity created _____

Does the estate or trust's governing instrument require all income to be distributed?
 Is the entity a nonexempt charitable or split-interest trust?
 Did the estate or filing trust make a section 645 election?
 If "Yes," provide the trust's EIN. _____

Fiduciary Information

First and last name (if an individual)			
Business name (if a business)			
Fiduciary ID Number		Phone number	
Cell number		Fax number	
Email			

Yes No

Is the fiduciary a financial institution that submitted estimated tax payments for the trust for which it is the trustee?
 What is the fiduciary's title?
 Trustee Executor Executrix Other _____

Estimates

	Federal		Resident State		Resident City	
	Date Paid	Amount	Date Paid	Amount	Date Paid	Amount
Overpayment applied from 2023	_____	_____	_____	_____	_____	_____
First quarter	_____	_____	_____	_____	_____	_____
Second quarter	_____	_____	_____	_____	_____	_____
Third quarter	_____	_____	_____	_____	_____	_____
Fourth quarter	_____	_____	_____	_____	_____	_____
Additional payments	_____	_____	_____	_____	_____	_____

Account Information for Deposits and Withdrawals

Name of Bank	Bank Routing Number	Bank Account Number	Type of Account		Use This Account for	
			Checking	Savings	Deposits	Withdrawals

Schedule E - Income or Loss from Rental Real Estate & Royalties

Estate or Trust Name: _____

EIN: _____

General Property Information

Grantor

Property description _____

Address, city, state, ZIP _____

Select the property type

- | | | | |
|--|---|------------------------------------|--------------------------------------|
| <input type="checkbox"/> Single family residence | <input type="checkbox"/> Vacation / short-term rental | <input type="checkbox"/> Land | <input type="checkbox"/> Self-rental |
| <input type="checkbox"/> Multi-family residence | <input type="checkbox"/> Commercial | <input type="checkbox"/> Royalties | <input type="checkbox"/> Other _____ |

Number of days property was rented _____ Number of days property was used for personal use _____

If the rental is a multi-dwelling unit and you occupied part of the unit, enter the percentage you occupied _____

- | | | | |
|--|--------------------------|--------------------------|--|
| <input type="checkbox"/> This property was placed in service during 2024. | Yes | No | Payments of \$600 or more were paid to an individual, who is not your employee, for services provided for this rental.

If "Yes," did you file Forms 1099 for the individuals? |
| <input type="checkbox"/> This property was disposed of during 2024. | <input type="checkbox"/> | <input type="checkbox"/> | |
| <input type="checkbox"/> This property is your main home or second home. | <input type="checkbox"/> | <input type="checkbox"/> | |
| <input type="checkbox"/> This property was owned as a qualified joint venture. | <input type="checkbox"/> | <input type="checkbox"/> | |

Income

	2024	2023		2024	2023
Rent Income			Royalties from oil, gas, mineral, copyright or patent		

Expenses

	Rental Unit Expenses		Rental <u>and</u> Homeowner Expenses		
Advertising					If this Schedule E is for a multi-unit dwelling and you lived in one unit and rented out the other units, use the "Rental and homeowner expenses" column to show expenses that apply to the entire property. Use the "Rental unit expenses" column to show expenses that pertain ONLY to the rental portion of the property.
Auto & travel					
Cleaning & maintenance					
Commissions					
Insurance					
Legal & professional fees					
Management fees					
Mortgage interest					
Other interest					
Repairs					
Supplies					If the Schedule E is not for a multi-unit property in which you lived in one unit, complete just the "Rental unit expenses" column.
Taxes					
Utilities					
Depletion					
Other expenses (list)					

